

HOUSING AUTHORITY OF THE TOWNSHIP OF HADDON

RESOLUTION 2017-01 (01/18/2017)

WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its Authority and Obligation moves to approve invoice payments of \$60,394.24 and payroll payments of \$13,589.18 including related payroll taxes and pension payment, for a total of \$73,983.42, since the last Board meeting of **DECEMBER, 2016**. Details of these amounts are included in the Meeting Reports for the January 18, 2017 meeting and filed accordingly.

SIGNATURES:

Alma Zwick, Chairperson

Alma Zwick

Rosa Tanzi, Vice-Chairperson

Rosa Tanzi

Mary Berko

Mary Berko

Frank Jackson

absent

Brian Seltzer

excused

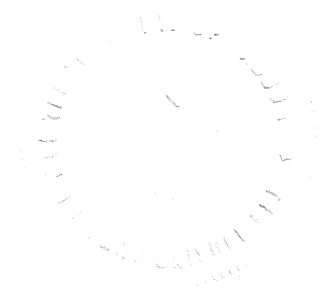
Douglas Wallace

[Signature]

Sr. Anne Lillis, O.S.F. (Tenant Rep.)

Sr. Anne Lillis, O.S.F.

Jan 18/17



HOUSING AUTHORITY OF THE TOWNSHIP OF HADDON

RESOLUTION 2017-01 (02/15/2017)

WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its Authority and Obligation moves to approve invoice payments of \$67,263.08 and payroll payments of \$12,398.15 including related payroll taxes and pension payment, for a total of \$79,661.32, since the last Board meeting of **JANUARY, 2017**. Details of these amounts are included in the Meeting Reports for the February 15, 2017 meeting and filed accordingly.

SIGNATURES:

Alma Zwick, Chairperson



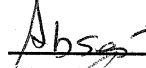
Rosa Tanzi, Vice-Chairperson



Mary Berko



Frank Jackson




Brian Seltzer

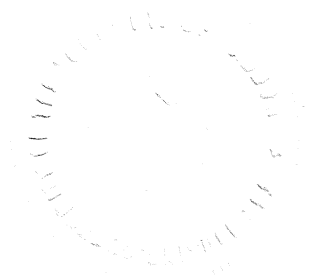


Douglas Wallace



Leroy Rossell (Tenant Rep.)





HOUSING AUTHORITY OF THE TOWNSHIP OF HADDON

RESOLUTION 2017-01 (03/15/2017)

WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its Authority and Obligation moves to approve invoice payments of \$31,764.63 and payroll payments of \$12,025.53 including related payroll taxes and pension payment, for a total of \$43,790.16, since the last Board meeting of **FEBRUARY, 2017**. Details of these amounts are included in the Meeting Reports for the March 15, 2017 meeting and filed accordingly.

SIGNATURES:

Alma Zwick, Chairperson

yes

Rosa Tanzi, Vice-Chairperson

yes

Mary Berko

yes

Frank Jackson

yes

Brian Seltzer

yes

Douglas Wallace

yes

Leroy Rossell (Tenant Rep.)

yes

The meeting for March 15, 2017 was
Cancelled due to inclement weather. The
Board members gave a verbal approval
as indicated above to approve the Vendor
Bills & Payroll Amounts on 3/15/17 by phone.

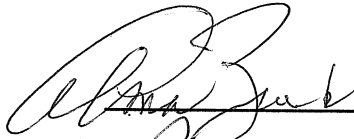
HOUSING AUTHORITY OF THE TOWNSHIP OF HADDON

RESOLUTION 2017-01 (04/19/2017)

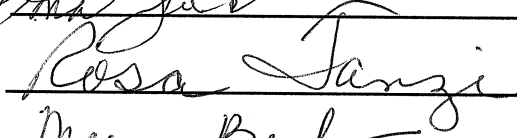
WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its Authority and Obligation moves to approve invoice payments of \$89,124.71 and payroll payments of \$15,689.53 including related payroll taxes and pension payment, for a total of \$104,814.24, since the last Board meeting of **MARCH, 2017**. Details of these amounts are included in the Meeting Reports for the April 19, 2017 meeting and filed accordingly.

SIGNATURES:

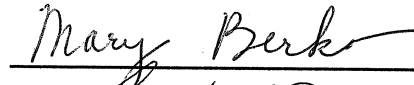
Alma Zwick, Chairperson



Rosa Tanzi, Vice-Chairperson



Mary Berko



Frank Jackson



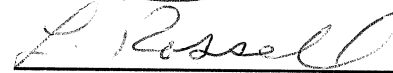
Brian Seltzer



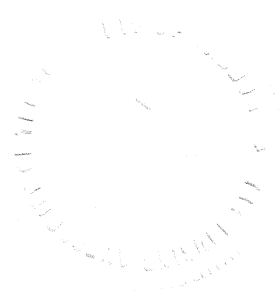
Douglas Wallace



Leroy Rossell (Tenant Rep.)



gjd 4/19/17




HOUSING AUTHORITY OF THE TOWNSHIP OF HADDON

RESOLUTION 2017-01 (05/17/2017)

WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its Authority and Obligation moves to approve invoice payments of \$57,030.23 and payroll payments of \$12,541.83 including related payroll taxes and pension payment, for a total of \$69,572.06, since the last Board meeting of **APRIL, 2017**. Details of these amounts are included in the Meeting Reports for the May 17, 2017 meeting and filed accordingly.

SIGNATURES:

Alma Zwick, Chairperson



Rosa Tanzi, Vice-Chairperson

Excused

Mary Berko

Mary Berko

Frank Jackson

Frank Jackson

Brian Seltzer

Excused

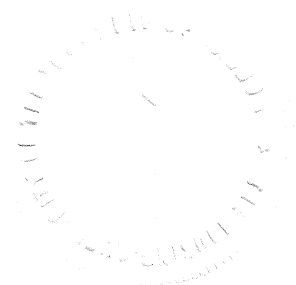
Douglas Wallace

Excused

Leroy Rossell (Tenant Rep.)

Leroy Rossell

Jad 5/17/17



HOUSING AUTHORITY OF THE TOWNSHIP OF HADDON

RESOLUTION 2017-03 (06/21/2017)

DATED – JUNE 21, 2017

WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its Authority and Obligation moves to approve the write-off of rent owed by former tenant Maxwell Rowe, who resided in apartment 410. Mr. Maxwell's lease was terminated due to non-payment of rent as well as medical issues including dementia, making it unsafe for him to continue to reside in Rohrer Towers independently. He moved out on March 1, 2017. He owed a total of \$684.00 less his security deposit of \$210.77, with the total unpaid rent still owed in the amount of \$473.23; the amount to be written off as unpaid.

SIGNATURES OF APPROVAL:

Alma Zwick, Chairperson

Rosa Tanzi, Vice-Chairperson


Mary Berko

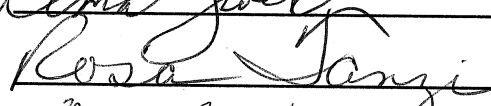
Frank Jackson

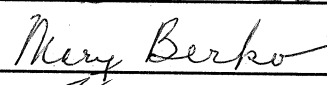
Brian Seltzer

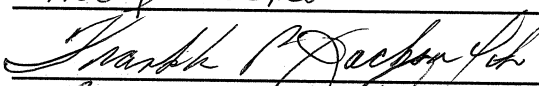
Douglas Wallace

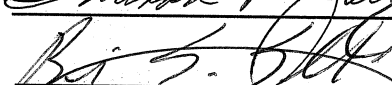
Leroy Rossell (Tenant Rep.)




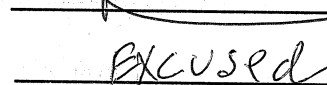











_____ EXCUSED

The Haddon Township Housing Authority

Meeting held on Wednesday, June 21, 2017 – 7:00 p.m.

RESOLUTION 2017-06/21-02 - Adopting the
2016 Annual Audit Report

WHEREAS, N.J.S.A. 40A:5A-5 requires the governing body of each local Authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended **December 31, 2016** has been completed and filed with the Haddon Township Housing Authority pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority, within 45 days of receipt of the annual audit, to certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report and specifically the sections of the audit titled “General Comments” and “Recommendations” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled “General Comments” and “Recommendations” in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Haddon Township Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2016 and specifically has reviewed the sections of the audit report entitled “General Comments” and “Recommendations” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this Resolution. **IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION**
APPROVED AT THE MEETING HELD ON JUNE 21, 2017.

Secretary: *J. A. Giacomo* **Date:** *6/21/17* **(Page 1 of 2)**

PROOF OF PUBLICATION

* * * * *

County of Camden:
State of New Jersey: SS.

BRETT AINSWORTH, of lawful age, being duly sworn according to law, doth depose and say that he is the President of Ainsworth Media, Inc., publishers of

"THE RETROSPECT"

a newspaper published in the Borough of Collingswood, County of Camden, State of New Jersey, and that the notice, of which the annexed is a true copy, was published in said newspaper under date of

6/30/2017

and continued therein for

_____ weeks

successively thereafter, to wit:

making in all 1 publications.

Brett Ainsworth

* * * * *

SWORN TO AND SUBSCRIBED
BEFORE ME ON THIS DATE:

June 30, 2017

Susan Keneally Ainsworth
Notary Public of New Jersey
Commission Expires 09/13/2020
Comm. No. 2262764

Susan Keneally Ainsworth

Housing Authority of the Township of Haddon Synopsis of audit report of the Housing Authority of the Township of Haddon for the fiscal year ended December 31, 2016, as required by N.J.S.A. 40A:5A-16.

Statements of Net Position December 31, 2016 and 2015

	2016	2015
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 831,271	\$ 1,047,072
Accounts receivable - tenants, net	278	891
Total current assets	831,549	1,047,963
Capital assets, net	2,016,495	1,841,502
Total assets	2,848,044	2,889,465
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflows related to pensions	280,758	98,641
Total deferred outflow of resources	280,758	98,641
Total assets and deferred outflow of resources	3,128,802	2,988,106
LIABILITIES		
Current liabilities:		
Accrued wages and payroll taxes	1,740	10,750
Accrued compensated absences, current	1,910	1,977
Tenant security deposits	38,178	35,128
Other accrued liabilities	41,043	20,257
Current portion of unearned revenue	34,160	34,160
Other current liabilities	37,027	16,917
Pension payable	27,098	27,012
Total current liabilities	181,156	146,201
Long-term liabilities:		
Accrued compensated absences, less current portion	24,688	1,767
Unearned revenue, net of current portion	450,968	485,138
Net pension liability	903,464	642,030
Total liabilities	1,560,276	1,275,136
DEFERRED INFLOWS OF RESOURCES		
Deferred inflows related to pensions	7,424	19,905
Total deferred inflow of resources	7,424	19,905
Total liabilities and deferred inflow of resources	1,567,700	1,295,041
NET POSITION		
Net position:		
Invested in capital assets, net of related debt	2,016,495	1,841,502
Unrestricted	(455,393)	(148,437)
Total net position	1,561,102	1,693,065
Total liabilities, deferred inflow of resources and net position	\$ 3,128,802	\$ 2,988,106

Statements of Revenues, Expenses, and Changes in Net Position For the years ended December 31, 2016 and 2015

	2016	2015
Operating revenues:		
Tenant rental revenue	\$ 390,585	\$ 398,439
HUD operating grants	264,961	225,213
Other revenues	56,180	54,947
Total operating revenues	711,726	678,599
Operating expenses:		
Administrative	296,621	248,582
Tenant services	6,179	7,304
Utilities	205,033	209,350
Ordinary repairs and maintenance	206,163	180,961
Protective services	6,759	6,932
General expenses	78,330	51,842
Extraordinary maintenance		2,540
Depreciation	97,089	84,385
Total operating expenses	897,174	791,946
Operating income/(loss)	(185,448)	(113,347)
Non-operating revenues:		
Investment income	2,180	2,577
Income before capital grants	(183,268)	(110,770)
Capital grants:		
Change in net position	51,305	83,491
	(131,963)	(27,279)
Net position, January 1	1,693,065	2,288,933
Prior period restatement		(568,589)
Net position, January 1, as restated	1,693,065	1,720,344
Net position, December 31	\$ 1,561,102	\$ 1,693,065

For the year ended December 31, 2016, there was the following recommendation.

Comment 2016-001: The Authority did not comply with N.J.S.A. 40A:11-4 and properly advertise for public bids.

The above synopsis was prepared from the report of the audit of the Housing Authority of the Township of Haddon as of December 31, 2016.

This report of audit, submitted by Holman Frenia Allison, P.C., Certified Public Accountants, is on file at the office of the Housing Authority of the Township of Haddon, 25 Wynnewood Avenue, Haddon Township, NJ 08108, and may be inspected by any interested person.

6/30/2017

The Retrospect

Prt's Fee \$110.04
fee includes affidavit

THE HADDON TOWNSHIP HOUSING AUTHORITY

PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the Governing Body of THE HADDON TOWNSHIP HOUSING AUTHORITY, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed ~~elected~~ (cross out one) members of THE HADDON TOWNSHIP HOUSING AUTHORITY.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the Annual Audit Report for the fiscal year ended December 31, 2016, and specifically the sections of the audit Report entitled "General Comments" and "Recommendations."

PRINT NAME:

Alma Zwick
Brian Seitzer
Franklin P. Jackson Jr.
Rosa Tanzi
DOUGLAS WALLACE
Mary M. Berko

Excused - Leroy Rossell, Tenant Rep.

SIGNATURE:

Alma Zwick
Brian Seitzer
Franklin P. Jackson Jr.
Rosa Tanzi
Mary M. Berko

Sworn to and subscribed before me this 21st day of June, 2017

Eleanor Connell
Notary Public of New Jersey

ELEANOR CONNELL
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires Feb. 6, 2022

HOUSING AUTHORITY OF THE TOWNSHIP OF HADDON

RESOLUTION 2017-01 (06/21/2017)

WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its Authority and Obligation moves to approve invoice payments of \$73,036.72 and payroll payments of \$14,808.26 including related payroll taxes and pension payment, for a total of \$87,844.98, since the last Board meeting of **MAY, 2017**. Details of these amounts are included in the Meeting Reports for the June 21, 2017 meeting and filed accordingly.

SIGNATURES:


Alma Zwick, Chairperson



Rosa Tanzi, Vice-Chairperson



Mary Berko



Frank Jackson



Brian Seltzer



Douglas Wallace



Leroy Rossell (Tenant Rep.)


EXCUSED



THE HADDON TOWNSHIP HOUSING AUTHORITY

MEETING HELD ON JULY 19, 2017

CHANGE WORK ORDER NO. 4 – PARKING LOT IMPROVEMENTS

(SEE DETAILS OF WORK ORDER AS ATTACHED)

APPROVED WITH SIGNATURES:

Alma Zwick, Chairperson

Alma Zwick

Rosa Tanzi, Vice-Chairperson

Rosa Tanzi

Mary Berko

Mary Berko

Frank Jackson

excused

Brian Seltzer

excused

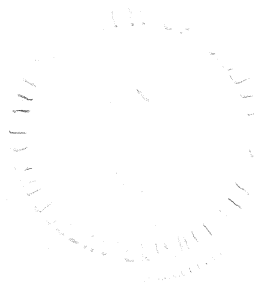
Douglas Wallace

[Signature]

Leroy Rosell, Tenant Rep.

Leroy Rosell

JAD
7/19/17



RESOLUTION NO. 2017-2

CHANGE ORDER NO. 4-FINAL

WHEREAS, it was necessary to make changes in the scope of work to be done in completing the Parking Lot Improvements at Rohrer Towers 1, 25 Wynnewood Avenue in the Township of Haddon, County of Camden, State of New Jersey.

WHEREAS, Change Order No. 4-Final was developed to itemize and authorize those changes.

WHEREAS, certification has been received by the Housing Authority Treasurer/Finance Director that sufficient funds have been allocated for this Change Order;

NOW, THEREFORE, BE IT RESOLVED by the Haddon Township Housing Authority that Change Order No. 4-Final is hereby authorized and approval is hereby granted to revise the Contract Amount from \$243,883.20 to \$224,256.00.

Date: 7/19/17

JA Iacovino
Joseph Iacovino, Executive Director
Haddon Township Housing Authority

I certify the above to be a true copy of a resolution adopted by the Haddon Township Housing Authority on 7/19/17.

Date: 7/19/17

JA Iacovino
Joseph Iacovino, Executive Director
Haddon Township Housing Authority

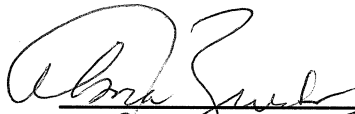
HOUSING AUTHORITY OF THE TOWNSHIP OF HADDON

RESOLUTION 2017-01 (07/19/2017)

WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its Authority and Obligation moves to approve invoice payments of \$49,068.98 and payroll payments of \$13,515.49 including related payroll taxes and pension payment, for a total of \$62,584.47, since the last Board meeting of **JUNE, 2017**. Details of these amounts are included in the Meeting Reports for the July 19, 2017 meeting and filed accordingly.

SIGNATURES:

Alma Zwick, Chairperson



Rosa Tanzi, Vice-Chairperson




Mary Berko



Frank Jackson



Brian Seltzer



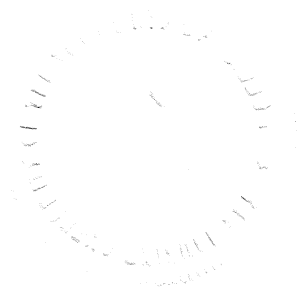
Douglas Wallace



Leroy Rossell (Tenant Rep.)




7/19/17



RESOLUTION 2017-01 (8/16/2017)

SIGNATURES:

Approval - 8/21/17

Approval - 8/21/17

Approval - 8/21/17

2.4

Approved - 8/21/17

The Financial Reports, including Vendor Bills
& Payroll were approved by the above
Board Members Verbally & by email.
The August Meeting was not held &
July advertised

HOUSING AUTHORITY OF THE TOWNSHIP OF HADDON

RESOLUTION 2017-01 (09/13/2017)

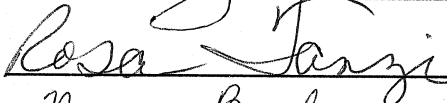
WHEREAS, the Board of the Housing Authority of the Township of Haddon acting within its Authority and Obligation moves to approve invoice payments of \$26,006.79 and payroll payments of \$9,827.71 including related payroll taxes and pension payment, for a total of \$35,834.50, since the last Board meeting of **AUGUST, 2017**. Details of these amounts are included in the Meeting Reports for the September 13, 2017 meeting and filed accordingly.

SIGNATURES:

Alma Zwick, Chairperson



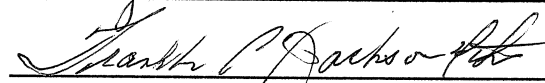
Rosa Tanzi, Vice-Chairperson



Mary Berko



Frank Jackson



Brian Seltzer



Douglas Wallace



Leroy Rossell (Tenant Rep.)

